The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part _ A

	ran 11
AQAR for the Year	2014-2015
1. Details of the Institution	
1.1 Name of the Institution	Smt. Meenalben Mehta College, Panchgani (Arts, Commerce and Science)
Old Name of the Institution	Smt. Meenalben Mehta College of Arts and Commerce, Panchgani
1.2 Address Line 1	Khingar Road
Address Line 2	Panchgani, Tal: Mahabaleshwar, Dist: Satara 412805
City/Town	Panchgani
State	Maharashtra
Pin Code	412805
Institution e-mail address	smt.meenalbenmehtac@yahoo.com
Contact Nos.	02168-240677
Name of the Head of the Institution	on: Dr. Arun Ramchandra Gade

	Tel. No. v	vith STD Coo	le:	02168-240677							
	Mobile:			+9196374	480	55					
Nam	e of the IQ	QAC Co-ordii	nator:	Dr. Suresl	h Sh	rirang Patil					
Mob	Mobile: +918275257377										
IQA	IQAC e-mail address: iqacsmt.mmcollegepanchgani@gmail.com										
1.3 N	1.3 NAAC Track ID (For ex. MHCOGN 18879)										
	1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)										
1.5 V	Website a	ddress:				smtmmcoll	ege.org				
	W	eb-link of th For ex. ht			coll	ege.edu.in/A	AQAR2012-13	3.doc			
1.6 A	Accredita	tion Details	1	J							
	Sl. No.	Cycle	Grade	CGPA	Ac	Year of ecreditation	Validity Period				
	1	1 st Cycle	C++	68		2004	03/05/2009				
	2	2 nd Cycle	В	2.04		2012	04/01/2018				
Ĺ		•			•	•			1		

DD/MM/YYYY

1.7 Date of Establishment of IQAC:

19/07/2014

Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)
i. AQAR 2012-2013 DD/MM/YYYY (30/06/2017) ii. AQAR2013-2014 DD/MM/YYYY (30/06/2017)
1.9 Institutional Status
University State Central Deemed Private
Affiliated College Yes No No
Constituent College Yes No
Autonomous college of UGC Yes No
Regulatory Agency approved Institution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)
Type of Institution Co-education Men Women
Urban Rural Tribal
Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing
1.10 Type of Faculty/Programme
Arts Science Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify)
1.11 Name of the Affiliating University (for the Colleges) Shivaji University, Kolhapur
1.12 Special status conferred by Central/ State Government UGC/CSIR/DST/DBT/ICMR etc
Autonomy by State/Central Govt. / University

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (Specify)	Hilly Area by State Government
UGC-COP Programmes			
2. IQAC Composition and Activitie	<u>es</u>		
2.1 No. of Teachers	03		
2.2 No. of Administrative/Technical staff	01		
2.3 No. of students	02		
2.4 No. of Management representatives	01		
2.5 No. of Alumni	01		
2. 6 No. of any other stakeholder and community representatives	01		
2.7 No. of Employers/ Industrialists	01		
2.8 No. of other External Experts	01		
2.9 Total No. of members	11		
2.10 No. of IQAC meetings held	04		
2.11 No. of meetings with various stakeholders:	No.	Faculty 02	
Non-Teaching Staff Students 02	Alumni	Others 01	
2.12 Has IQAC received any funding from UGC	C during the yea	r? Yes No	
If yes, mention the amount			

2.13 Seminars and Conferences (only quality relat	ed): Nil
(i) No. of Seminars/Conferences/ Workshops	s/Symposia organized by the IQAC
Total Nos. International	National State Institution Level
(ii) Themes 2.14 Significant Activities and contributions made	by IQAC
 Motivation and guidance to the fact teaching and learning process. Lecture by IQAC Coordinator in St Organisation of the Workshop on R Kolhapur B. A. II Hindi. 	
2.15 Plan of Action by IQAC/Outcome The plan of action chalked out by the IQAC enhancement and the outcome achieved by the second chalked out by the IQAC.	
Plan of Action	Achievements
To construct new building for Science Wing.	Constructed new building for Science Wing.
To develop Science Laboratories	Developed Science Laboratories.
To organise Shivaji University, Kolhapur's Workshop on Revised Syllabus of B. A. II Hindi.	Organised Shivaji University, Kolhapur's Workshop on Revised Syllabus of B. A. II Hindi.
* Attach the Academic Calendar of the year 2.15 Whether the AQAR was placed in statutory b	
Management Syndicate	Any other body LMC

Provide the details of the action taken

The following actions were taken by IQAC for all round development of the students and quality enhancement of the College.

- Constructed new building for Science Wing.
- Developed Science Laboratories.
- Organised Shivaji University, Kolhapur's Workshop on Revised Syllabus of B. A. II Hindi.

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options
 - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03 (B. A., B.Com. I,II,III & B. Sc. I, II)
Trimester	
Annual	01(Environment Studies)

	Geedback from stakeholders*	Alumni	✓	Parents	✓	Employers		Students	✓	
(On all aspects)			_		J		J		
	Mode of feedback :	Online		Manual	✓	Co-operating	g scho	ools (for PI	EI)	
*Plea	se provide an analysis of the fe	edback in tl	he Ann	iexure						
1.4 V	Whether there is any revision/	update of r	egulat	ion or syll	abi, if	yes, mention	their	salient asp	ects.	
	Yes, the syllabus of B A II, B Co	om II and B S	Sc II De	egree level l	nave b	een revised.				
1.5 A	any new Department/Centre is	ntroduced	during	g the year.	If yes,	, give details.				
	Nil									

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	10	06		01

2.2 No. of permanent faculty with Ph.D.

04	∇	
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.	Associate		Professors		Others		Total												
Professors		Profess	ors																
R	V	R	V	R	V	R	V	R	V										
10	02	06	00			01	01	17	03										

2.4 No. of Guest and Visiting faculty and Temporary faculty

00	00	13
00		13

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	30	03
Presented papers	01	17	03
Resource Persons			

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
 - **Group Discussion**
 - **Power Point Presentations**
 - Subject related information displayed on notice board.
 - **Study Tour**
- 2.7 Total No. of actual teaching days during this academic year

192

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Examination, Surprise Test, Home Assignment, Quiz, Seminar, Project Work etc.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

91%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students	Division					
Trogramme	appeared	Distinction %	I %	II %	III %	Pass %	
B. A. III	68	5.88 %	17.65 %	41.18 %	7.35 %	72.05 %	
B. Com. III	95	1.05 %	16.84 %	35.79 %	4.21 %	57.90 %	
B. Sc. II	38	7.90 %	55.26 %	34.21 %		97.36 %	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC prepares the plan for the academic year and prepares an Academic Calendar.
- Based on the activities mentioned in the calendar, IQAC assists and observes the implementation of the activities.
- The Principal arranges meetings with the HODs and the concerned committee members and monitors the implementation of the plan.
- The Principal decentralizes the powers and distributes the work among the faculty and staff.
- Academic Diaries are maintained.
- The examination results are analysed and suggestions are given to the faculties.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	09		
Technical Staff				

Criterion - III

3. Research, Consultancy and Extension

- 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
 - IQAC has motivated the teachers to undertake research projects funded by the external agencies.
 - Deputation of the teachers for Workshops/Seminars/Conferences.
 - Organization of Various Seminars.
 - MoUs with other institutions and Industries.
 - Financial Assistance for paper presenters in Conferences/Seminars.
- 3.2 Details regarding major projects: Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects: Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	04	
Non-Peer Review Journals		01	
e-Journals			
Conference proceedings	02	09	02

3.5	Details	on I	mpact	factor	of	pub.	licat	ions:	
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					_	
Range	Average	9.15	h-index	1	Nos. in SCOPUS	·

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				

3.7 No. of books published	i) W	ith ISBN No.	01 C	hapters in I	Edited Bo	ooks	
3.8 No. of University Depa		ithout ISBN No					
	UGC-S		CAS		ST-FIST ST Schei	me/funds	
	Autono INSPII	<u> </u>	CPE CE	_	3T Star S	Scheme (specify)	
3.10 Revenue generated thr	ough c	onsultancy					
3.11 No. of conferences	ĺ	Level	International	National	State	University	College
organized by the Institu	tion	Number Sponsoring agencies				01 Shivaji University, Kolhapur & College	
3.12 No. of faculty served a 3.13 No. of collaborations	_	-		ersons [08	Any other	05
			Tra				05
3.14 No. of linkages created	d durin	g this year					
3.15 Total budget for resear	rch for	current year in	lakhs:				
From Funding agency		From 1	Management of	University	/College	College	
Total	0.13						L

Any other(Specify)

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
National	Granted	Nil
T., 4 4 1	Applied	Nil
International	Granted	Nil
Commonaialisad	Applied	Nil
Commercialised	Granted	Nil

		search awards/ stitute in the ye	_	is receiv	ed by faculty	and re	esearch fe	ellows	
				ı			1	7	
	Total	International	National	State	University	Dist	College	_	
								_	
wh	o are Pl	culty from the I 1. D. Guides ts registered und							
3.19 N	o. of Ph	a.D. awarded by	faculty fro	om the I	nstitution	[
3.20 N	o. of Re	esearch scholars	s receiving	the Fell	owships (Nev	wly en	rolled + e	xisting ones): Nil	
	J	JRF	SRF		Project Fel	llows		Any other	
3.21 N	o. of stu	ıdents Participa	ited in NSS	events:		L			
					University	y level	12	State level	
					National 1	level		International level	
3.22 N	o. of st	udents participa	ated in NC	C events	s: Nil				
					Universit	ty leve	1	State level	
					National	level		International level	
3.23 N	o. of A	wards won in N	NSS: Nil						
					University	y level		State level	
					National 1	level		International level	
3.24 N	o. of A	wards won in N	NCC: Nil						
J	0. 0112		, , , , , , , , , , , , , , , , , , , ,		Universit	u laval		State level	
					National 1	level		International level	
3.25 N	o. of Ex	tension activiti	es organize	ed					
	Univ	ersity forum		College	forum				

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Anti-dowry Rally
- Street play on "Save the Baby Girl"
- Blood donation camp in collaboration with Rotary Club, Panchgani
- Save environment campaign through the programmes such as:
- Prevention of water pollution by collecting Ganesh idols for immersion.
- Save Vasundhara Rally.
- Swami Vivekanand Birth Anniversary Celebration
- Book exhibition
- Tree plantation
- Fund raising under a communal harmony campaign.
- Cleanliness campaign.
- Women empowerment programme
- Voting Awareness Programme
- Stop Women Infanticide Programme

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of	Total
			Fund	
Campus area	1.27			1.27
	Hectares			Hectares
Class rooms	13			
Laboratories	04			04
Seminar Halls	01			01
No. of important equipments purchased	110	31	College	141
$(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during	36.27	0.38	College	36.65
the year (Rs. in Lakhs)				
Others	90			90

4.2 Computerization of administration and library

- Partially computerized.
- The support services to the students are computerized with necessary soft wares.

4.3 Library services:

	F	EXISTING		EWLY ADDED		TOTAL		
	No.	Value	No.	Value	No.	Value		
Text Books	5782	535074	579	43237	6361	578311		
Reference Books	3413	555275	007	02735	3420	558010		
e-Books								
Journals	15	4986	014	05191	0014	005191		
e- Journals								
Digital Database								
CD & Video	36	-	36	-	36	-		
Others (specify			007	02975	0007	002975		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	40	01	02	09			04	03
Added								
Total	40	01	02	02			04	03

- 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)
 - Free internet access to students is provided in the Computer Laboratory.
 - Computer literacy programmes are organized for the faculty, staff and students.
 - Wi-Fi facility has been provided.

4.6 Amount spent on	maintenance	in	lakhs	:
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i) ICT	0.71
ii) Campus Infrastructure and facilities	0.57
iii) Equipments	1.19
iv) Others	0.16
Total:	2.63

Criterion - V

5. Student Support and Progression

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
 - IQAC publishes a prospectus, academic calendar for providing information.
 - Notices are displayed on the notice boards.
 - Notice Boards have been installed in the Central Library for communication.
 - Provided students relevant information about various Scholarships.
 - Encouraged placement cell to conduct campus interviews.
- 5.2 Efforts made by the institution for tracking the progression
 - Tracking the academic progression by result analysis
 - Interaction with parents and students during parents-students meet.
 - Periodical review by the Principal in staff meetings.
 - Formation of various committees to assign responsibilities.
 - By conducting seminars.
 - By conducting oral and written tests.
- 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
802			

(b) No. of students outside the state

03

(c) No. of international students

Nil

Men

No	%					
388	48.38					

Women

No	%					
414	51.62					

Last Year				This Year							
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
570	80	00	20		670	669	107	00	26		802

Demand ratio 1:1

Dropout % 2.5

- 5.4 Details of student support mechanism for coaching for competitive examinations (If any)
 - Purchased reference books for competitive examinations preparation.
 - Facility of study room.
 - Addition of new useful newspapers and magazines
 - Organisation of Mahatma Gandhi Competitive Exam
 - Quiz

No. of students beneficiari	es 40		
5.5 No. of students qualifie	ed in these examination	ıs	
NET IAS/IPS etc	SET/SLET State PSC	GATE UPSC	CAT Others 10
			19 19
5.6 Details of student coun	seling and career guida	ance	
OrganizationThrough Company	acement cell activities on of guest lectures. Impetitive Examination ersonal counseling to the	Coaching Centre a	nd Placement Cell.
No. of students be			
	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Mapro, Mala's, Malvi's, Manama			31
.8 Details of gender sensi	tization programmes		
OrganizationOrganizationWomen em	on of lectures. On of rally and street proper powerment programs on of debates.	· -	
.9 Students Activities			
5.9.1 No. of students	s participated in Sports,	, Games and other e	vents
State/ Universi	ty level 40 Na	ational level	International level
No. of students	s participated in cultura	ll events	
State/ Universi	ty level 20 Na	tional level	International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events									
Sports	: State/ University level 04 National l	level Inter	rnational level						
	al: State/ University level National I	evel Inter	rnational level						
	Composition 2 minutes approximately and 2 minutes approximately and 2 minutes approximately approxim								
		Number of students	Amount						
	Financial support from institution	07	1590						
	Financial support from government	79	362530						
	Financial support from other sources	05	3000						
	Number of students who received International/ National recognitions								
5.11									
5.11 Stu	dent organised / initiatives: Nil								
Fairs	: State/ University level National le	evel Interi	national level						
Exhibition	: State/ University level National le	evel Intern	national level						
5.12 No.	of social initiatives undertaken by the students	03							
5.13 Maio	r grievances of students (if any) redressed: Nil								

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The very motto of our management is "ज्ञान, विज्ञान आणि सुसंस्कार यांसाठी शिक्षणप्रसार" -शिक्षणमहर्षी डॉ. वापूजी साळुंखे (Dissemination of education for Knowledge, Science and Culture). An integrated all round development of student's personality is our objective. With this in mind, we have the following vision and mission of the college:

Goals and Mission of the College:

- * To spread higher education in the hilly, rural and neglected area of the Jaoli and Mahabaleshwar Valley.
- * To inculcate among the students social values like honesty, truth, service, and sacrifice, and to stop social exploitation.
- * To develop all-round personality of the students.
- * To bring about the progressive change in the society by means of education.
- * To create the sense of equality among the students.
- * To mould selfless social workers who will strive ceaselesslessly for the cause of social reform.
- 6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Suggestions and feedback to the BOS.
- Contribution of the faculty to curriculum development as the members of BOS.
- Organization of workshops on the revised syllabi.

6.3.2 Teaching and Learning

- Student centric teaching methodology.
- Focus on interactive teaching methods.
- Use of ICT.
- Group discussion on various topics.
- Remedial teaching to weaker students.
- Extra teaching to advanced learners.

6.3.3 Examination and Evaluation

- The college follows the University Semester system with continuous internal assessment.
- Examination grievance redressal cell is in practice.
- Fair and impartial conduct of examinations.
- Provision to provide photocopies of answer books.
- Revaluation facility.
- Prompt and timely evaluation for first year students as per University schedule.
- Assignments, project work, seminars, group discussions are conducted to evaluate learning outcomes.

6.3.4 Research and Development

- Publication of research papers by faculties.
- Laboratory development.
- Submitted proposals for organization of conferences and seminars.
- Deputed faculties to participate in research activities.
- Financial assistance to faculties.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Strengthening of the Central Library by addition of books and periodicals.
- Addition of LCD Projectors.

6.3.6 Human Resource Management

- Planned and effective mechanism for HRM involving all teachers and administrative staff entrusting them with different responsibilities.
- Advoc appointments on the vacant posts as per the state government policy.
- A system of distribution of work and felicitation/appreciation for good work is in practice.
- Faculty encouraged to participate in Seminars, Conferences, Workshops, Orientation, Refreshers and Short-term courses.
- A well-defined performance appraisal mechanism is in operation for faculty and staff also.
- The Grievance redressal cell for faculty and staff is in place.

- Immediate requirement of HR is fulfilled through appointment on ad-voc basis.
- Faculties and staff are recruited as per the UGC and the State Govt. policies.
- The administrative staffs are recruited by Joint Director of Higher Education according to the vacancies.

6.3.8 Industry Interaction / Collaboration

Initiatives for industry interaction / collaboration. MoUs with GOs and NGOs.

Organization of collaborative activities.

6.3.9 Admission of Students

- Fair and transparent admission process as per the university and government rules.
- Admissions are given on merit basis.
- Admission committee has taken a review of matters related to admissions.

6.4 Welfare schemes for

Teaching	1. Loan facility to employees through their cooperative credit society.
	2. Teachers Benevolent Fund by SUTA
Non-teaching	Loan facility to employees through their cooperative credit society.
Students	1. Students Aid Fund
	2. Financial assistance to sport persons and meritorious students.
	3. Fee concession to Economically weaker students (EBC)
	4. Minorities Scholarship
	5. Insurance coverage to students

6.5 Total	corpus	fund	generated

26, 85,779/-

6.6 Whether annual financial audit has been done

Yes 🗸 No

6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes.

Audit Type	Ext	ternal	Internal			
	Yes/No Agency		Yes/No	Authority		
Academic			Yes	Management		
Administrative			Yes	Management		

6.8	Do	es the	Į	Jniversi	ity/	Autonomous	Co.	llege	dec	lares	resu	lts	with	nin	30	da	ıysʻ	?

For UG Programmes	Yes	√	No	
O				

For PG Programmes Yes No
6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?
Semester Pattern introduced.
6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?
The University motivates the college to seek autonomy.
6.11 Activities and support from the Alumni Association
 Organization of Alumni meets. Assistance extended by the alumni to organize various activities.
6.12 Activities and support from the Parent – Teacher Association
 Organization of Parent–Teacher Meets. Felicitation of the students for their academic achievements 6.13 Development programmes for support staff
 Organization of workshops on the use of ICT. On the job training to the newly recruited staff. Deputing the staff to participate in workshop on administrative work.

- 6.14 Initiatives taken by the institution to make the campus eco-friendly
 - Environmental awareness through display boards.
 - Tree plantation.
 - Use of LED bulbs in the campus.
 - Maintenance of the college garden.
 - Rain water harvesting.
 - Disposal of Plastic.

Criterion - VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
 - Organisation of University Level One Day Workshop on Revised Syllabus of B A II Hindi.
 - Organisation of Voting Awareness Programmes.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
 - Conducting regular meetings of the IQAC for monitoring the action plan.
 - Regular meetings with faculty and staff.
 - Regular follow-up and motivation by the Principal.
 - Organisation of LMC meetings.
 - Besides above, regular academic and administrative extension activities have been conducted as decided in the beginning of the year.
- 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
 - Academic and Administrative Audit (AAA)
 - Organisation of Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series in collaboration with Local Citizens, Panchgani

- 7.4 Contribution to environmental awareness / protection
 - Green Campus
 - Use of LED bulbs
 - Organization of Environment Awareness programmes
 - Power shut down in the college campus during low occupancy
 - Rain-water harvesting
 - Waste management
 - Safe disposal of E-waste
 - Motivation to the students so protect environment and promote cleanliness to prevent pollution
 - Tree plantation
 - Sarv Jal Abhiyan to aware for save water
 - Swaccha Bharat Abhiyan

7.5 Whether environmental audit was conducted?	Yes	✓	No	
------------------------------------------------	-----	---	----	--

^{*}Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Marathi and Hindi Language Departments are strong.
- The average age of Faculty is around 41.
- The Faculty is enthusiastic and motivated.
- Documentation by Faculty is Moderate.
- Departmental activities are good.

Weaknesses:

- Infrastructure for Science Wing needs enrichment.
- Faculty for Science Wing is a matter of concern.
- No Career Oriented Courses.
- No MRPs.
- No qualified and permanent Librarian.

Opportunities:

- To make proposal for MRP.
- To make proposal for obtaining funds for conferences and to organise them.
- The College has better opportunities to bring schemes for girl students.

Threats:

- To motivate faculty for doing Ph. D. and to undertake MRPs to enhance the research culture.
- To start Career Oriented Courses.
- Enrichment of Science Laboratories.

8. Plans of institution for next year

- To organise workshops on Revised Syllabus.
- To organise Krantisinha Nana Patil Lecture Series
- To organise Bharatratna Dr. Babasaheb Ambedkar Lecture Series

Dr. Suresh Shrirang Patil		Dr. Arun Ramchandra Gade
Coordinator, IQAC		Chairperson, IQAC

(A) Best Practice-I

1) Title: Academic and Administrative Audit (AAA)

2) Goals:

- i. To get the college assessed through the external panel of peers.
- ii. To enhance the quality of the college by seeking suggestions and recommendations from the panel.
- iii. To know the status of the college at academic and administrative level.

3) The Context:

The college gives prime importance to quality education by adopting quality measures. One of the ways to ensure quality is to evaluate the performance of the college through self-assessment and volunteer itself for assessment by the external Panel of peers. So the Academic and Administrative Audit of the college is carried out at the end of every academic year to evaluate the performance of the college in academic and administrative practices.

4) The Practice:

The Academic and Administrative Audit is carried out by the Panel of the peers at the end of every academic year. The panel consists of (1) the Senior Principal, (2) three senior teachers from the Arts, Commerce and Science faculties, and (3) one senior member from the administrative staff. All the members of the Panel are from other colleges. The audit is carried out as per the format prepared by the Panel taking into consideration the guidelines of the NAAC for accreditation of the institutions. The panel visits the college on the scheduled date as per the programme prepared well in advance. The panel interacts with the Principal, faculties and the administrative staff, as well as, visits the departments and support services. The panel verifies the documentary evidences available for validation. The panel also observes seriously whether the suggestions made by the previous panel have been rectified properly. The panel submits detailed report to the Principal in the Exit Meeting based on SWOC analysis.

5) Evidence of Success:

Due to the Academic and Administrative Audit (AAA), the overall profile of the college has enriched with more number of research activities, innovative teaching-learning activities, cultural, sports and extension activities. The profiles of the individual teachers have also been enriched due to their active participation in research, academic, extension and other activities. The number of MoUs/collaborations has been increased. The administrative work has become up-to-date. Due to the AAA practice, the teaching learning and administrative works have become disciplined.

6) Problems Encountered and Resources Required:

The main problem for implementation of the AAA is availability of the peers on a particular date.

The resources required are the experts from various faculties, and financial assistance.

Name of the Principal: Dr. Arun R Gade

Name of the Institution: Smt. Meenalben Mehta College, Panchgani

Town: Panchgani Code: 412 805

Accreditation Status: 'B' Grade (2.04)
Work Phone: 02168-240677

Website: www.smt.meenalbenmehtacollegepanchgani.com

E-mail: smt.meenalbenmehtac@yahoo.com

Mobile: 9637448055

B) Best Practice – II

1. Title: Shikshanmaharshi Dr. Bapuji Salunkhe Lectures Series

2. Goals:

- 1. To make available good speakers on various subjects to Residents of Panchgani where College is located.
- 2. To create awareness in local people about various subjects.
- 3. To enlighten local people through resource persons.
- 4. To develop bond between college and society.

3. The Context:

About Dr Bapuji Salunkhe

Dr. Bapuji Salunkhe alias Govindrao Dnyanojirao Salunkhe, the great visionary educationalist founded Shri Swami Vivekanand Shikshan Sanstha, Kolhapur in 1954 which is catering to the educational needs of students belonging to 11 districts of the State of Maharashtra. Presently, it is functioning through its 330 educational and cultural centres which include 170 high schools, 8 training colleges, 18 arts, commerce and science colleges, 66 junior colleges, 3 B. Ed. colleges, one law college, multipurpose high schools, 19 hostels, and one ashramashala (residential school). Most of these education centres are situated in the rural, backward, hilly, drought-hit and remote parts of the state of Maharashtra. Nearly, more than two lakhs of students are receiving their lessons in the Sanstha's different centres. All these centres of the Sanstha are manned with well-qualified, experienced and dedicated faculty, administrative and menial staff.

Dr. Bapuji's dedicated work; great service to the downtrodden and poor communities of the society is rewarded by the Government of Maharashtra by awarding him with the title "Dalit Mitra". Shivaji University, Kolhapur conferred on him the degree of D.Litt. The people awarded him with the title "Shikshanmaharshi" for his yeoman's efforts and pioneering work in the field of education.

Dr Bapuji, who worked with the missionary zeal, determined the motto of the Sanstha. It means "Dissemination of Education for Knowledge, Science and Culture". It stresses the seeking of knowledge and its proper application so that man can become cultured and morally sound. The prayer of the Sanstha states that all great saints of the world are the incarnation of good and god. They have the power of enlightening the mankind. The principles by which the cultured

man must live are truth, morality, character, honesty, sacrifice and expulsion of exploitation. The man who practices these principles in his life, he no doubt gets real knowledge and intellectual rapture. This is the firm faith of Dr Bapuji Salunkhe.

By his name our college has started this lecture series from the year 2011in Panchgani. Our college endeavours to make people understand the great personality of Shikshanmaharshi Dr Bapuji Salunkhe. We bring so many expert people for this lecture series to enlighten local people on various subjects. It also establishes good relationship with local people.

4. The Practice:

The college has been organising Shikshanmaharshi Dr Bapuji Salunkhe Lecture Series since the year 2011 in collaboration with Senior Citizens and local people. There is an Organising Committee of Staff and Local People for the Lecture Series, which works under the chairmanship of the Principal. The Organising Committee incorporates the experts from various areas. The experts are invited from the faculties. The experts deliver the lectures on various subjects like educational, social, political, historical etc. Experts are also invited from the field of administration. The financial budget for this lecture series is arranged from college and with support of local people.

5. Evidence of Success:

It is noticed that due to organising Shikshanmaharshi Dr Bapuji Salunkhe Lecture Series, local people, teachers and students are boosted. Due to this lecture series the relationship between the stakeholders and the college is strengthened.

6) Problems Encountered and Resources Required:

In the initial stage of the lecture series, there was no adequate number of audience for lectures. But due to the consistency in lecture series, there is good response from the audience. The resources required for the lecture series are availability of the finance.

7) Contact Details:

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Name of the Institution: Smt. Meenalben Mehta College, Panchgani

Town: Panchgani Code: 412 805

Accreditation Status: 'B' Grade (2.04)
Work Phone: 02168-240677
Website: smtmmcollege.org

E-mail: smt.meenalbenmehtac@yahoo.com

Mobile: 09637448055

Annexure II Analysis of Feedback from Students about the Teacher 2014-15

Sr No	Name Of The Teacher	Department	Total	Score out	Grade	Remark
			Score	of 5		
1.	Dr. Arun Gade, Principal	Political	1397	4.51	A	Excellent
		Science				
2.	Prof. Smt. R. M. Hirve	Marathi	1332	4.30	A	Excellent
3.	Prof. A. S. Tawar	Marathi	1374	4.43	A	Excellent
4.	Prof. Dr. D. G. Ghodke	English	1252	4.04	A	Excellent
5.	Prof. B. H. Karhade	English	1359	4.38	A	Excellent
6.	Prof. J. R. Jadhav	Hindi	1376	4.44	A	Excellent
7.	Prof. N. S. Phadtere	Hindi	1350	4.35	A	Excellent
8.	Prof. R. M. Kamble	Economics	1379	4.45	A	Excellent
9.	Dr. R. F. Mujawar	Economics	1360	4.39	A	Excellent
10.	Prof. A. B. Wasekar	Economics	1363	4.40	A	Excellent
11.	Prof. S. L. Khutale	History	1339	4.32	A	Excellent
12.	Dr. S. H. Gitte	History	1397	4.51	A	Excellent
13.	Prof. S. B. Sanghvi	Sociology	1351	4.36	A	Excellent
14.	Prof. S. B. Nilakhe	Sociology	1308	4.22	A	Excellent
15.	Prof. Dr. H A Biramane	Accountancy	1279	4.13	A	Excellent
16.	Prof. U. B. Jadhav	Geography	1402	4.52	A	Excellent
17.	Prof. D. S. Mohite	Physical	1321	4.26	A	Excellent
	Physical Director	Education				

Analysis of Feedback from Alumni 2014-15

Que No 1	A	В	C	D	Total
Frequency	57	03	00	00	60

Average Score: 86.25 Average Grade: A

Conclusion:- The College maintains excellent report with alumni and suggestions made by alumni considered positively.

Que. No 2	A	В	С	D	Total
Frequency	37	22	01	00	60

Average Score: 77.50 Average Grade: A

Conclusion: Teaching-Learning process is effectively implemented by the College.

Que. No 3	A	В	С	D	Total
Frequency	17	27	16	00	60

Average Score: 62.92 Average Grade: B

Conclusion:- The staff of the college is prompt and cooperative.

Que. No 4	A	В	С	D	Total
Frequency	28	27	05	00	60

Average Score: 72.08 Average Grade: B

Conclusion:- The internal evaluation system is moderately implemented in the College.

Que. No 5	A	В	C	D	Total
Frequency	33	22	05	00	60

Average Score: 74.17 Average Grade: B

Conclusion:- Excellent teaching-learning resources, physical infrastructure and facilities are available in the College.

Que. No 6	A	В	С	D	Total
Frequency	32	22	06	00	60

Average Score: 73.33 Average Grade: B

Conclusion:- Co-curricular and extra-curricular activities are organised nicely.

Que. No 7	A	В	С	D	Total
Frequency	22	27	11	00	60

Average Score: 67.08 Average Grade: B

Conclusion:- Programmes on eradication of superstition and environment conservation are conducted nicely.

Que. No 8	A	В	С	D	Total
Frequency	28	19	13	00	60

Average Score: 68.75 Average Grade: B

Conclusion:- All activities are organised excellently irrespective of caste, religion, race, gender and economic status.

Que. No 9	A	В	С	D	Total
Frequency	30	25	05	00	60

Average Score: 72.92 Average Grade: B

Conclusion: - Quality education provided by the College is nice.

Que. No 10	A	В	С	D	Total
Frequency	41	12	07	00	60

Average Score: 76.67 Average Grade: A

Conclusion:- The overall development of student is excellent.

Analysis of Feedback from Parents 2014-15

	·				
Que. No 1	A	В	С	D	Total
Frequency	57	03	01	00	61
Average Score	: 85.45 A	verage Grade: A			•
_	There are exceller		cilities provided i	n the Institute.	
Que. No 2	A	В	С	D	Total
Frequency	17	41	03	00	61
Average Score	: 68.24 A	verage Grade: B			
Conclusion:- Q	Qualified and con	npetent teachers a	are available.		
Que. No 3	A	В	С	D	Total
Frequency	23	15	23	00	61
Average Score	: 62.50 A	verage Grade: B			
	The College camp	ous is clean and e	cofriendly.		
Que. No 4	A	В	C	D	Total
Frequency	20	36	05	00	61
Average Score	:: 68.65 A	verage Grade: B			
	Public transport fa		able as per Colleg	ge schedule.	
Que. No 5	A	В	C	D	Total
Frequency	18	27	16	00	61
Average Score	: 63.32 A	verage Grade: B			•
	Ceacher-Parent m		organised in the	College.	
Que. No 6	A	В	С	D	Total
Frequency	36	14	11	00	61
Average Score	: 72.25 A	verage Grade: B			
	uggestions from	the parents consid	dered positively l	by the College.	
Que. No 7	A	В	С	D	Total
Frequency	25	29	07	00	61
Average Score	: 69.88 A	verage Grade: B			
	Library services a		ded to the studen	its by the Colleg	ge.
Que. No 8	A	В	C	D	Total
Frequency	36	17	08	00	61
Average Score	: 73.98 A	verage Grade: B			
Conclusion:- A	Average exposure	_	tudents regarding	co-curricular a	nd extra-
curricular activ		C			
Que. No 9	A	В	C	D	Total
Frequency	22	26	13	00	61
Average Score	: 66.19 A	verage Grade: B			l
	The overall person		ent is moderately	developed in th	ne College.
Que. No 10	A	В	С	D	Total
Frequency	34	19	08	00	61

Frequency 34 19 08 00 61
Average Score: 73.16 Average Grade: B

Conclusion: - Use of ICT is good for effective and fast communication by the College.

"Dissemination of Education for Knowledge, Science and Culture"

Shikshanmaharshi Dr Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha Kolhapur's

Smt. Meenalben Mehta College, Panchgani

Reaccredited by NAAC

B"

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Phone No. 02168-240677

Website: www.smt.meenalbenmehtacollegepanchgani.com

Email: smt.meenalbenmehtac@yahoo.com

Academic Calendar: 2014-2015

Goals and Mission of the College: * To spread higher education in the hilly, rural and neglected area of the Jaoli and Mahabaleshwar Valley. * To inculcate among the students social values like honesty, truth, service, and sacrifice, and to stop social exploitation. * To develop all-round personality of the students. * To bring about the progressive change in the society by means of education. * To create the sense of equality among the students. * To mould selfless social workers who will strive ceaselesslessly for the cause of social reform.

Start of the Term: 11th June, 2014 **Term I** End of the Term: 18th October, 2014

June 2014

Mon	30	2	9 Dr. Bapuji Salunkhe Birth Anniversary	16 Analysis of University Results of all departments	23
Tue		3	10	17	24
Wed		4	11 Beginning of First Term	18	25
Thu		5	12	19	26 Celebration of Shahu Maharaj Birth Anniversary
Fri		6 Admission Process of All Faculties	13 Display of Tentative Time Table	20	27
Sat		7	14	21	28
Sun	1	8	15	22	29

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Start of the Term: 11th June, 2014 **Term I** End of the Term: 18th October, 2014

July 2014

Mon		7	14	21	28
Tue	Final Time Table Blood Donation Camp in Collaboration with College & Rotary Club, Panchgani	8	15	22	29 Ramjan Id Holiday
Wed	2	9	16	23	30
Thu	3	10	17	24	31
Fri	4	11 World Population Day Celebration Dept of Economics	18	25	
Sat	5	12 Gurupournima	19 Faculty Meeting for Annual Work Distribution	26	
Sun	6	13	20	27	

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August 2014

Mon		4	11 Celebration of Rakshabandhan Festival	18 Parashi Day Holiday	25
Tue		5	12 Organisation of Shivaji University's Workshop on Revised Syllabus of B. A. II Hindi	19	26
Wed		6	13	20	27
Thu		7	14	21	28
Fri	Guest Lecture on Birth Anniversary of Anna Bhau Sathe	8 Death Anniversary of Dr. Bapuji Salunkhe	15 Independence Day Celebration	22	29
Sat	2	9 Guest Lecture on August Kranti Day	16	23	30
Sun	3	10	17	24	31

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Start of the Term: 11th June, 2014 **Term I** End of the Term: 18th October, 2014

September 2014

Mon	1 Lecture in Staff Academy	8 International Literacy Day	Hindi Day & Week 14 th to 21 st	22	29 Lead College Activity
Tue	2	9	16	23	30
Wed	3	10	17 Lead College Activity	24 NSS Day	
Thu	4	11	18	25	
Fri	5 Celebration of Teachers Day	12	19	26	
Sat	6 Inauguration of NSS	13	20 Lecture in Staff Academy	27	
Sun	7	14 Hindi Day	21	28	

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Start of the Term: 11th June, 2014 **Term I** End of the Term: 18th October, 2014

October 2014

Mon		6 Bakari Id Holiday	13	20	27
Tue		7	14	21	28
Wed	1	8 Activity of Vivek Vahini	15	22	29
Thu	2 Mahatma Gandhi Jayanti & Cleanliness Campaign	9	16	23 Dipawali	30
Fri	3 Dassera Holiday	10	17	24	31 Birth Anniversary of Sardar Vallabhbhai Patel National Integrity Day
Sat	4	11	18 Term End Meeting	Voting Awareness Rally	
Sun	5	12	19	26	

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Start of the Term: 10th November, 2014 Term II End of the Term: 30th April, 2015

November 2014

	November 2014						
Mon		3	10 Second Term Start	17	24		
Tue		4	11	18	25		
Wed		5	12	19	26		
Thu		6	13	20	27		
Fri		7	14	21	28		
Sat	1	8	15	22	29		
Sun	2	9	16	23	30		

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Start of the Term: 10th November, 2014 Term II End of the Term: 30th April, 2015

December 2014

Mon	1 AIDS Awareness Rally	8	15	22	29
Tue	2	9	16	23	30
Wed	3	10	17	24	31
Thu	4	11	18	25	
Fri	5	12	19	26	
Sat	6 Death Anniversary of Dr. Babasaheb Ambedkar	13	20	NSS Camp during 27 th December to 2 nd January	
Sun	7	14	21	28	

Shri Swami Vivekanand Shikshan Sanstha Kolhapur's

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Start of the Term: 10th November, 2014 Term II End of the Term: 30th April, 2015

January 2015

Mon		5	Vivekanand Jayanti & Jijau Jayanti Celebration of Vivekanand Week	19	26 Republic Day Celebration
Tue		6	13	20	27
Wed		7	14	21	28 Lecture in Staff Academy
Thu	1	8	15	22	29
Fri	2	9	16 Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series during 16 th to 21 st	23	30 Death Anniversary of Mahatma Gandhi International Non-violence Day
Sat	3 Celebration of Savitribai Phule Birth Anniversary	10	17	24	31
Sun	4	11	18	25	

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Start of the Term: 10th November, 2014 Term II End of the Term: 30th April, 2015

February 2015

Mon		2	9	16	23
TVION					
Tue		3	10 Lead College Activity	17	24
Wed		4	11	18	25 Lecture in Staff Academy
Thu		5	12	19 Chh. Shivaji Maharaj Jayanti	26
Fri		6	13	20	27 Lead College Activity
Sat		7	14	21	28 Celebration of Science Day
Sun	1	8	15	22	

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Start of the Term: 10th November, 2014 Term II End of the Term: 30th April, 2015

March 2015

Mon	30	2	9	16	23
Tue	31	3	10	17	24
Wed		Lecture in Staff Academy	11	18	25
Thu		5	12	19	26 Beginning of Shivaji University Exam
Fri		6	13	20	27
Sat		7	14	21	28
Sun	1	8 International Women Day	15	22	29

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Email: smt.meenalbenmehtac@yahoo.com

Academic Calendar: 2014-2015

Goals and Mission of the College: * To spread higher education in the hilly, rural and neglected area of the Jaoli and Mahabaleshwar Valley. * To inculcate among the students social values like honesty, truth, service, and sacrifice, and to stop social exploitation. * To develop all-round personality of the students. * To bring about the progressive change in the society by means of education. * To create the sense of equality among the students. * To mould selfless social workers who will strive ceaselesslessly for the cause of social reform.

Start of the Term: 10th November, 2014 Term II End of the Term: 30th April, 2015

April 2015

Mon		6	13	20	27
Wion					
Tue		7	14 Celebration of Dr Babasaheb Ambedkar Birth Anniversary	21	28
Wed	1	8	15	22	29
Thu	2	9	16	23	30 Term End Meeting
Fri	3	10	17	24	
Sat	4	11	18	25	
Sun	5	12	19	26	

Shri Swami Vivekanand Shikshan Sanstha Kolhapur's

Smt. Meenalben Mehta College, Panchgani

Reaccredited by NAAC

B"

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Start of the Term: 10th November, 2014 Term II End of the Term: 30th April, 2015

May 2015

Mon	30	4	11	18	25
Tue	31	5	12	19	26
Wed		6	13	20	27
Thu		7	14 Tentative Plan for Admission for all Faculties	21	28
Fri	1 Maharashtra Day	8	15	22	29
Sat	2	9	16	23	30
Sun	3	10	17	24	31